

# Board Meeting



Date: May 17th, 2024

Meeting Time: 9:01 AM

Location: Virtual Meeting Via Zoom

Meeting called by

Sonia Kay

Board Members Present

Valerie Silverman, Orlando Ortiz, Allison Delspeche, Jay Huebner, Michael Kridel, Augie Vulaj, Steve Padula

Board Members Absent

Eleanor Siklossy, Nancy DiPierro, Tony Green

Notetaker

Sonia Kay, Nadine Fagan; Recorded by Zoom

Other Attendees

Debra Johnson, Jason Portman, Melissa Carmen, Nadine Fagan

Public/Board Comments

none

## Board Minutes

Presenter: Sonia Kay

Discussion: Approval of Board Minutes March 15th, 2024

Date of Minutes Reviewing:

March 15th, 2024

Discussion/Question:

none

Amendments made:

none

Motion Made by:

Steve Padula

Motion Second by:

Valerie Silverman

Motion Passed:

Yes

## Annual Survey

Presenter: Sonia Kay

Annual Employee Survey; How the employees perceive how leadership is doing.

The survey was sent out three ways -via employee app, employee email, and text. We had 25 out of 92 respond. Survey Monkey was used to ensure anonymity, it's preferred over a paper form as a decrease in response might occur with that method. Michael added that we might want to show some form of results to the staff in conjunction with the survey to show them action is being taken.

<b>Treasurer's Report</b>	
Presenter: Jason Portman	Screen share of Budget Vs Actual, GASB, and other documents sent by email
	<p>We had a finance committee meeting and have another meeting at the end of the month to work with Matt to finalize the budgets and any amendments for this year.</p> <p>Our cash flow and balance sheet are in a good position in terms of revenue vs. expenses, our fund balance at this time of year is an amazing thing.</p> <p>We are working on developing the budget models for the future, the positions we add, and the fundraising dollars needed for next year.</p> <p>Audit- We requested for 2 weeks before it was due to receive the audit to approve it.</p> <p>Building- We have a donor who is willing to work with us to purchase the campus and/or build a bigger campus to meet our needs. We have someone building graphics and renderings from our Taskforce meeting.</p>
<b>Principal's Report</b>	
Presenter: Debi Johnson	Principal Report on Screen
	<p>-Dashboard covers details of the number of students, teachers, COVID status &amp; funds raised to date.</p> <p><b>Enrollment Charter: 90</b></p> <p>-FY25 proposed staffing – around 12 to 15 more people added to our workforce; mostly paraprofessionals and teachers. In the other direction; Facility/Development(events), adding in someone to take over Facilities and then adding in someone for data entry (following up with donors, thank you's, etc.). Possibly hiring a consultant to help guide us in terms of a feasibility study for a new building, etc.</p> <p><b>School Events:</b></p> <p><b>Special Olympics</b> – 2 culminating events; one at City Soccer in partnership with Big Brothers Big Sisters featuring CAP, High School, &amp; Middle School and the other with our younger students here at the building.</p> <p>Draw The Line on Drowning- Our students did so well, the progress our kids have made over the years is amazing and a real accomplishment. We did have to cancel the news station for the first day as the weather interfered.</p> <p><b>Prom-</b> The club decided to waive their fee and the caterer decided to either reduce the fee or waive the fee. The students had such a great time; the DJ did a conga line and the students participated in the conga line. We have a video if you would like to see it. We would love to have you all stop by next year. It was one of the best-decorated events we've seen, our thanks to the Ortiz's. Our staff was awesome as well, all our students came that had permission and it is a testament to our staff that all were included.</p>

	<p><b>Graduation-</b> coming up next Friday; please consider coming. We are inside for the first time upstairs in CAP. It's from 10 to 2pm.</p> <p><b>Upcoming Events:</b> Graduation May 24<sup>th</sup> (at the school) 10am to 2pm</p> <p><b>Grants/Donations:</b> Debi has an ongoing list for viewing. We just got approved for a grant that will allow us to purchase new bikes, a storage shed for them, and some adaptive bikes.</p>
<b>Fundraising/Marketing</b>	
Presenter: Jason Portman, Debi Johnson	
	<p>Still working on the final numbers, everything will be ready to go over at our Development Meeting.</p> <p>Kudos to everyone who worked on the WPGA Golf Tournament; special shout out to Debi, Jason, and Charleen! We are on their list for another tournament in January. Numbers are still coming in, but reports back are that it did better than expected.</p>
<b>Operations</b>	
Presenter: Jason Portman	
	<p>Playground- Thanks to Steve who helped us to get the playground moving. We decided to go with a planning team that we have worked with before, they went over best-case and worst-case scenarios; they believe this might lean towards best-case. We will know more once we have our pre-conference meeting.</p> <p>Building – Started elevator and remediation process; will start around June 18<sup>th</sup> and the elevator will be down 5 weeks, while remediation will be around 3 weeks.</p> <p>Parking Lot- no new news at this time.</p> <p>-Development meeting on Monday to start going over our development plan for next year. A new strategic plan will also be started in the summer. We have amazingly accomplished almost everything on our previous 5-year plan.</p>
<b>Committee Reports</b>	
Michael Kridel, Valerie Silverman	
	<p><b>Finance:</b> Had a couple of interim meetings; it's a slow process, but moving forward steadily.</p> <p><b>Advancement:</b> No new news at this time.</p>
<b>Old Business</b>	
	None

New Business	
	None
Motion for Adjournment	10:05 AM
Discussion:	None
Motion Made By:	Micheal Kridel
Motion Seconded By:	Valerie Silverman
Motion Passed:	Yes
Calendar	
Next Board Meeting:	Zoom Meeting Friday June 21st at 9:00 am
Minutes Approved	
Board Member:	<div style="display: flex; justify-content: space-between;"> <span><i>Sonia Kay</i></span> <span>Date: 6-21-2024</span> </div>