


## Board Meeting



Date: May 31st, 2023	Meeting Time: 6:00 PM	Location: Virtual Meeting Via Zoom
Meeting called by	Sonia Kay	
Board Members Present	Jay Huebner, Steve Padula, Nancy DiPierro, Michael Kridel, Valerie Silverman, Eleanor Siklossy	
Board Members Absent	Orlando Ortiz	
Notetaker	Sonia Kay, Nadine Fagan; Recorded by Zoom	
Other Attendees	Debra Johnson, Jason Portman, Nadine Fagan, Tony Green	
Public/Board Comments		
	None at this time.	
<b>Board Minutes</b>		
Presenter: Sonia Kay	Discussion: Approval of Board Minutes April 24 <sup>th</sup> , 2023	
Date of Minutes Reviewing:	April 24 <sup>th</sup> , 2023	
Amendments made:	Change from next meeting May 31 <sup>st</sup> at 9 am to May 31 <sup>st</sup> at 6 pm	
Motion Made by:	Valerie Silverman	
Motion Second by:	Steve Padula	
Discussion/Question:	None	
<b>Treasurer's Report</b>		
Presenter: Jason Portman	Screen share of Budget Vs Actual, GASB, and other documents sent by email	
	<p>-ELC awarded us a before-care/after-care stabilization grant of \$54,000, which off-sets some monies.</p> <p>-ESSER 3 we have \$12,000 still to be reimbursed this fiscal year and then close to \$20,000 outstanding in reimbursement which will go on the next fiscal year.</p> <p>-Most of the ESSER monies will be going away in late 2023 and 2024, so we are trying to be proactive. We've been stable in getting to our fundraising goals. It is always a priority to maintain the quality of our programs and the</p>	

	<p>cost of items rising (rent, etc.) when combined with the monies we receive, it's tight. We are also adding staff retention items like raises, etc. when it comes to our staff. We'll have to decide if we're to buy the building in 3 years as well.</p> <p>-RFPs Received: 9 sent out; 1 was returned via mail, 1 with questions (outside of RFP), Galleros-Robinson</p>
<b>FY23-24 Budget</b>	
Presenter: Jason Portman	Discussion: Approve changes made to the upcoming budget. FY23-24 Budget-Projections from this year with increased student numbers, modified Referendum monies, and 3% raise for employees were the major changes for this upcoming fiscal year.
Motion Made by:	Eleanor Siklossy
Motion Second by:	Steven Padula
Discussion/Question:	None, Motion passed.
<b>Accept RFP Proposal</b>	
Presenter: Jason Portman	Discussion: Proposal made by Galleros-Robinson for audit. Ask for a term on the contract of 2-3 years. Also asking if they will submit the draft earlier to meet within our meeting dates.
Motion Made By:	Michael Kridel
Motion Second By:	Nancy DiPierro
Discussion/Question:	None, Motion passed.
<b>Contract for Accountant</b>	
Presenter: Jason Portman	Discussion: Offering a 3-year contract for Matthew L. Roncace accountant. Make overture to help support a charity near and dear to him.
Motion Made By:	Steven Padula
Motion Second By:	Nancy DiPierro
Discussion/Question:	None, Motion passed.
<b>Approval for Board Meeting Dates</b>	
Presenter: Jason Portman	Discussion: Board Meeting Dates for FY23-24; Letter to be sent out from Board Members and Parent Liaison with dates/where to find them and contact information
Motion Made By:	Michael Kridel

Motion Second By:	Valerie Silverman
Discussion/Question:	None, Motion passed.
<b>Principal's Report</b>	
Presenter: Debi Johnson	Principal Report on Screen
	<ul style="list-style-type: none"> <li>-Dashboard covers details of the number of students, teachers, Covid status &amp; funds raised to date.</li> <li>-Finished end-of-year testing</li> <li>-Report cards have gone out</li> <li>-Title 1 next year's schoolwide plan is completed and approved.</li> <li>-Graduation was lovely; looking into having it indoors next year</li> <li>-ESY has begun and ends 6/9/2023</li> <li>-Camp will run 6/12/2023 to 7/21/2023</li> <li>-Maintenance on building during week off</li> <li>-FY24: Projected enrollment at 89</li> <li>-Staffing: Will need to hire 1 teacher and 2-3 paras</li> <li>-Teachers/staff come back August 1<sup>st</sup> for training, etc.</li> <li>-School begins August 10th</li> </ul> <p><b>Partnerships</b> No news currently.</p> <p><b>Events Upcoming</b> Open House Saturday, August 5<sup>th</sup> from 11am-1pm Full yearly calendar pending</p>
<b>Jason/Debi/Soni</b>	
	<p><b>Fundraising/Marketing Update</b></p> <p><b>Development Committee-</b> We met and exceeded every category except for corporate. \$1,487,336 raised. Congratulations to everyone that helped make this happen. We are working on a new development plan that we will present at the June meeting.</p> <p>Tour today with Vice President and Treasurer of Boca West Children's Foundation that we were introduced to with our La Posada connections; met for 2 hours and they were interested in us and our growth; especially in our playground proposal (\$157,000). Currently have a matching gift of \$25,000, a Donor for the shade structures, and a possible donor on June 16<sup>th</sup> regarding updating the playground.</p> <p><b>Grants/Donations:</b> Awarded: 100 Women Who Care, Quantum, Lost Tree Pending: Honda Cares, Florida Panthers, TD Bank Applying- Bachelor Foundation, United Way</p>

	<b>Upcoming Events</b> Fire Truck Pull – moved to September
<b>Jason</b>	<b>Facilities</b>
	<p>Security Plan- Security Plan has around 7-8 parts; Baker Acting, etc. Due to the Dept of Justice suing PBC for a high number of Baker Acts that when looked at more closely became a civil rights issue. Delaying the vote until everyone has a chance to read them; will vote next meeting.</p> <p>-Marchman Act vs Baker Act; the difference between involuntary vs voluntary, mental health vs substance abuse.</p> <p>-Already approved is having our security guard stay over the summer due to having an increase in summer camp attendees.</p>
<b>Corporate Development</b>	
Presented by: Valerie Silverman	
	<p>-New material with categories</p> <p>-A list developed of companies to approach during the summer</p> <p>-We received a proposal from a consultant to train the board and the advancement committee on how to ask for monies, become comfortable, etc. They are highly recommended.</p>
<b>New Business</b>	
	Retreat between both boards on a Saturday; to meet and go over mutual issues with regards to upper school and lower school.
<b>Motion for Adjournment</b>	09:37 AM
<b>Motion Made By:</b>	Steve Padula
<b>Motion Seconded By:</b>	Nancy DiPierro
<b>Discussion/Question:</b>	None. Motion passed.
<b>Calendar</b>	
<b>Next Board Meeting:</b>	Zoom Meeting June 21 <sup>st</sup> at 9:00 am
<b>Minutes Approved</b>	
<b>Board Member:</b>	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  </div> <div style="text-align: right;"> Date: 6/23/2023 </div> </div>