

**Minutes:** Connections Education Center Meeting Board of Directors  
**Date:** 3-23-18  
**Notetaker:** Michelle Wolke  
**Attendees:** Directors – Sonia Kay, Michael Kridel, Tara Saltzman, Stephen Padula, Jay Huebner, Scott Stochak, and Tara Saltzman  
 Others – Debra Johnson, Jason Portman, Michelle Wolke  
**Absent:** Directors – Orlando Ortiz and Elinor Siklossy



<b>Call To Order</b>	<b>Board Member: Sonia Kay</b>	<b>Time: 9:33 am</b>
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### INTRODUCTIONS

Notes: Everyone at the Board Meeting introduced themselves

### PUBLIC COMMENTS

Notes: No Public Comments made at this Board Meeting

### BOARD MINUTES

**Topic** Board Minutes **Presenter** Sonia Kay  
**Discussion** Approval of Board Minutes from Board Meeting 2-22-18

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
Michael	Stephen	Unanimous	None

Notes:

N/A

## TREASURER'S REPORT

Topic   **Treasurer's Report**                      Presenter   Jason Portman  
Discussion   Review Monthly Financial Statements

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
Scott	Michael	Unanimous	None

**Notes:**

Discussion of Budget Amendment 1 FY18

New processes and procedures were put in place to avoid any coding issues.  
 Need to have a contract between CECPB and CHVS outlining financial agreement.  
 Comparison Budget needs to reflect changes made in Budget to the past Budget.

Motion to Approve Budget Amendment 1 for FY18

## PRINCIPAL'S REPORT

Topic   **Staffing Update**  
Discussion   Changes & Updates  
Result(s)   None at this time

Topic   **School Year 2017-2018 Update**  
Discussion   Updates  
Result(s)   There have been a lot of tours of the school.  
                   The Marketing Agency has done a great job.  
                   We are working on the different ways we are Branding our school.  
                   Curriculum – “Teach Town” is doing a Transition Curriculum Training  
                   “Unique” doing an all day training for staff on Monday March 26<sup>th</sup>.  
                   We are meeting with Napleton Hyundai to begin a work program with them on March 27<sup>th</sup>.

Action plan				
Deadline	Person(s) Responsible	Contacts	Resources	Notes

## OLD BUSINESS

Topic   **1310 Old Congress Building Update**                      Presenter   Jason Portman  
Discussion   Status Update

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed

Notes:

Owner's did pay to replace air conditioner that was needed.  
Middle Gate where Garden is needs to be fixed, working on it.

**OLD BUSINESS**

Topic **1188 Marine Drive**  
Discussion Status Update

Presenter Jay Huebner

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes:

Our Zoning change has been completed and approved.  
Next step is the Site Plan approval.  
Charter Schools are Public  
DRO – shorter process.  
Only one other school was done this way.  
The Westgate Community where building is located also has an approval process.  
Still looking into Airport issues.  
Monday, March 26<sup>th</sup> at noon is the kick off meeting with Zoning Department.  
Kate is our Legal Advisor for this.

**OLD BUSINESS**

Topic **Board Expansion**  
Discussion By-Laws & Training

Presenter Sonia Kay & Stephen Padula

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes:

Board Members would like more training and a glossary of terms for Charter School operations.  
Steve will send new By-Laws to the rest of the Board.

OLD BUSINESS

Topic **Corrective Action Plan** Presenter Debi Johnson  
Discussion Corrective Action Plan Update

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
Michael	Stephen	Unanimous	None

Notes: CA Plan was submitted but have not heard back.  
Budget Committee to get input for next year's budget will be formed.

OLD BUSINESS

Topic **Grants / Development Plan** Presenter Jason Portman  
Discussion Grants / Development Plan

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes: Connections is working diligently with PJJ and associates to meet the agreed upon Development Plan goal of raising \$300,000 directly through PJJ

OLD BUSINESS

Topic **CSP Grant** Presenter Jason Portman  
Discussion Update

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes: All CSP items have been ordered. Website redesign has begun.

NEW BUSINESS

Topic  
Discussion

Presenter

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Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes:

No other New Business presented during the 3-23-18 Board of Directors Meeting

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### NEW BUSINESS

Topic  
Discussion

Presenter

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Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

Notes:

No other New Business presented during the 3-23-18 Board of Directors Meeting

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### FUNDRAISING / MARKETING REPORT

Topic  
Discussion  
Result(s)

**Fundraising Update**

Status Update

An additional \$10,000 came in after Raise The Roof

The Raise The Roof Gala net was approximately \$108,000

Next Event is our Annual Family Event – Light It Up Blue at Johnny Q'

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Topic  
Discussion  
Result(s)

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Topic  
Discussion  
Result(s)

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Topic

